



Меѓународен Универзитет Визион - International Vision University  
 Universiteti Ndërkombëtar Vizion - Uluslararası Vizyon Üniversitesi

Adres: Ul. Major C. Filiposki No.1, Gostivar – North Macedonia  
 tel: +389 42 222 325, [www.vizyon.edu.mk](http://www.vizyon.edu.mk), [info@vizyon.edu.mk](mailto:info@vizyon.edu.mk)

### DERS İZLENESİ (SYLLABUS)

COURSE NAME	COURSE CODE	SEMESTER	COURSE LOAD	ECTS
ADMINISTRATIVE LAW	LAW-2006	4	210	7

<b>Prerequisite(s)</b>	None
------------------------	------

<b>Course Language</b>	Macedonian, Turkish, English
<b>Course Type</b>	Required
<b>Course Level</b>	First Cycle
<b>Course Lecturer</b>	
<b>Course Assistants</b>	
<b>Classroom</b>	
<b>Extra Curricular Office Hours and Location</b>	

<b>Course Objectives</b>	The aim of the course is to learn basic concepts, principles and rules of Administrative Law.
<b>Course Learning Outcomes</b>	The students who succeeded in this course; <ul style="list-style-type: none"> <li>• explain basic principles and concepts regarding Administrative Law.</li> <li>• understand the importance of Administrative Law.</li> <li>• know the administrative organization of Turkey and the functions of administration.</li> <li>• learn the principles and rules regarding the liability of administration.</li> <li>• analyse the court decisions regarding Administrative Law.</li> <li>• present solutions pursuant to the legislation by analysing administrative disputes.</li> </ul>
<b>Course Contents</b>	Concepts and basic principles regarding Administrative Law, emergence, development and the features of Administrative Law, sources of Administrative Law, administrative organization of Turkey, administrative acts and actions, administrative contracts, public service, administrative police, liability of administration, civil servants, public domain will be handled in the scope of this course.

## WEEKLY SUBJECTS AND RELATED PREPARATION STUDIES

<b>Week</b>	<b>Subjects</b>	<b>Related Preparation</b>
1	The Concept of Administration and Administrative Law	Related Chapters of Course Sources
2	Emergence, Development and Features of Administrative Law	Related Chapters of Course Sources
3	The Sources of Administrative Law	Related Chapters of Course Sources
4	Central Administration	Related Chapters of Course Sources
5	Local Governments	Related Chapters of Course Sources
6	Functionally Decentralized Organisations	Related Chapters of Course Sources
7	Mid-term Exam	Related Chapters of Course Sources
8	Administrative Acts	Related Chapters of Course Sources
9	Administrative Contracts	Related Chapters of Course Sources
10	Public Service	Related Chapters of Course Sources
11	Administrative Police	Related Chapters of Course Sources
12	Civil Servants	Related Chapters of Course Sources
13	Public Domain	Related Chapters of Course Sources
14	Responsibility of the Administration	Related Chapters of Course Sources
15	Final Exam	Related Chapters of Course Sources

**ECTS / WORKLOAD TABLE**

Presentation / Seminar			
Hours for off-the-classroom study (Pre-study, practice)	14	3	42
Midterm Exam	1	12	12
Final examination	1	14	14
<b>Total Work Load</b>			
<b>ECTS</b>		<b>7</b>	

**GENERAL PRINCIPLE RELATED WITH COURSE**

Dear students,

You need to be included in the flow, please follow the course of learning and using that to achieve our success you deserve, you need to practice every day on topics that are covered by the course. It takes practice reading basic and auxiliary literature that is strictly recommended. You should visit classes course I need to make an effort to visit all the professors' lectures. Your activity on the session will be assessed by your professors and the Battle active participant in the discussions that will take place during the time. Students visiting lectures for all at the end if an additional 15 points.

**SOURCES****COMPULSORY LITERATURE**

No	Name of the book	Author's Name, Publishing house, Publication Year
1	İdare Hukuku	GÜNDAY Metin, 10.Baskı, İmaj Yayınevi
2	Административно право, Правен факултет	Гризо Н., Гелевски С., Давитковски Б., Павловска-Данева А., „Јустинијан Први“ Скопје, 2011;
3	Introduction To Administrative Law	Neil Hawke, Neil Hawke, Neil Parpworth

**ADDITIONAL LITERATURE**

No	Name of the book	Author's Name, Publishing house, Publication Year
1	İdare Hukuku	AYLA Yıldızhan,, Beta Yayınları, İstanbul 2010.
2	Управно право, Правен факултет-Скопје,	Гризо Н., Гелевски С., Давитковски Б., 1997;
3	Constitutional and Administrative Law	Hilaire Barnett

## EVALUATION SYSTEM

<b>Underlying the Assessment Studies</b>	<b>NUMBER</b>	<b>PERCENTAGE OF GRADE</b>
Attendance/Participation	15	%10
Project / Event	1	%20
Mid-Term Exam	1	%35
Final Exam	1	%35
<b>TOTAL</b>	<b>17</b>	<b>%100</b>

## ETHICAL CODE OF THE UNIVERSITY

In case students are cheating on exams or preparation the same, it is not making reference to the source to be used in studies, as for example in assignments, projects and presentation (plagiarism), in accordance with legislations by Ministry of Education and Science of the Republic of Macedonia and International Vision University, apply relevant disciplinary rules. International Vision University students are expected never attempts in this kind of behavior.